



Auction Item Donation Form

Donations are also accepted online at <http://www.prep4gold.org/gala>

Date / Time: Friday, September 8th, 2023 at 6:00 pm
Venue: The Mayflower Hotel, Washington, DC
Expected attendees: 200-250 guests

In recognition of your donation, you will receive the following recognition:

The item displayed at event; in the event program; and on the auction website with Your name and the value listed

Donor Information

Name: _____ Title: _____

Company: _____

Donor Name to Be Printed in Program: _____

Address 1: _____

Address 2: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Business Phone: _____

Fax: _____ Email: _____

Name of Person Referring You: _____

Note: _____

Item Details

Detailed description of item: _____

Special Conditions (if any): _____

Dollar Value: _____ Expiration Date (if any): _____ Delivered (date/time): _____

Delivered By (name & phone): _____

Special arrangements need to be made with: _____

Donor Signature: _____ Date: _____

Auction Staff Use

Date Received: _____

** The committee reserves the right to package items. Donations and/or promotional material to be displayed with donation (drop off and pick up) is the responsibility of the donor and is due by 8/11/2023. Assistance with delivery of your item is available.

Please e-mail auction@prep4gold.org no later than 8/11/2023 to be included in printed materials.